



## Sign Up With Us

- Email us a copy of your NDIS plan on [info@mcpm.net.au](mailto:info@mcpm.net.au) or
- Sign up online by visiting our website on [www.mcpm.net.au](http://www.mcpm.net.au)
- A dedicated Plan Manager will be in touch with you over the next 24 hours who will provide you with a service agreement that requires signing to commence service



your **trusted**  
local **partner** in your  
**NDIS** journey!

## Why Choose Us?

- Experienced, knowledgeable and dedicated plan managers team!
- Sign up within 24 hours!
- No wait time!
- Paperwork kept securely and organised for you!
- Freedom to choose from any provider!
- No cost to you!
- Provide service in person and/or remotely!
- Accountable staff who are responsive to your queries!
- Provide 24/7 online access to keep track of your fund!

## Contact Us

### My Care Plan Manager

**M:** 0478 630 313 | **E:** [info@mcpm.net.au](mailto:info@mcpm.net.au)

**Mail:** P.O. Box 4097, Alexander Heights, WA 6064

 [www.mcpm.net.au](http://www.mcpm.net.au)

  [@mycareplanmanager](https://www.instagram.com/mycareplanmanager)



Locally owned and Owner Operated



## About Us

As a participant of the NDIS, you deserve a plan manager whom you can count on.

My Care Plan Manager is a trusted, reliable, and responsible financial intermediary providing a thorough plan management service to participants around Australia. As an imperative 'middleman' between a participant, the NDIA, and service providers, we make sure you are empowered to make the most out of your funded support.

You deserve to have complete choice and control. When you partner with us, you can select your support and choose service providers you like. We are an NDIS registered plan manager that takes pride in listening, understanding, and caring about your needs and aspirations. It is our priority to support you in any way we can.

With over 10 years of experience in accounting and finance, we understand the best way to ensure our participants get the most out of their funds. Through our process, you will always get what you deserve. We are here to assist differently abled people everyday from all over Australia.



## What is Plan Management?

Plan management is a type of disability service funded through the National Disability Insurance Scheme (NDIS). The role of Plan Manager is to assist and support NDIS participants to manage their NDIS plan funding. The NDIA will provide funding in your plan to pay for a Plan Manager in addition to your funded budget who pays your providers on your behalf, helps you keep track of funds and takes care of financial reporting for you.

## Plan Management Process

### One - Access Services

You choose your service provider and access services you need.

### Two - Receive Invoices

Sign up My Care Plan Manager as your plan manager and we will receive invoices from service providers

### Three - Payment to Providers

We will review, verify, and validate invoices. We will also claim money from the NDIS portal and pay invoices on your behalf to the service providers.

### Four - Track Your Budget

We keep track of your fund and provide you fund balance regularly.

## What We Do...

- Receiving, Processing and Paying invoices on your behalf
- Keeping accurate records for auditing purpose
- Claiming for payment via the NDIS online portal
- Pay invoices within 2-5 business days
- Provide monthly overview of your spending against your budget
- Take care of your financial reporting
- Billing issues will be resolved
- Service Bookings up and running within 24 hours after you sign up

